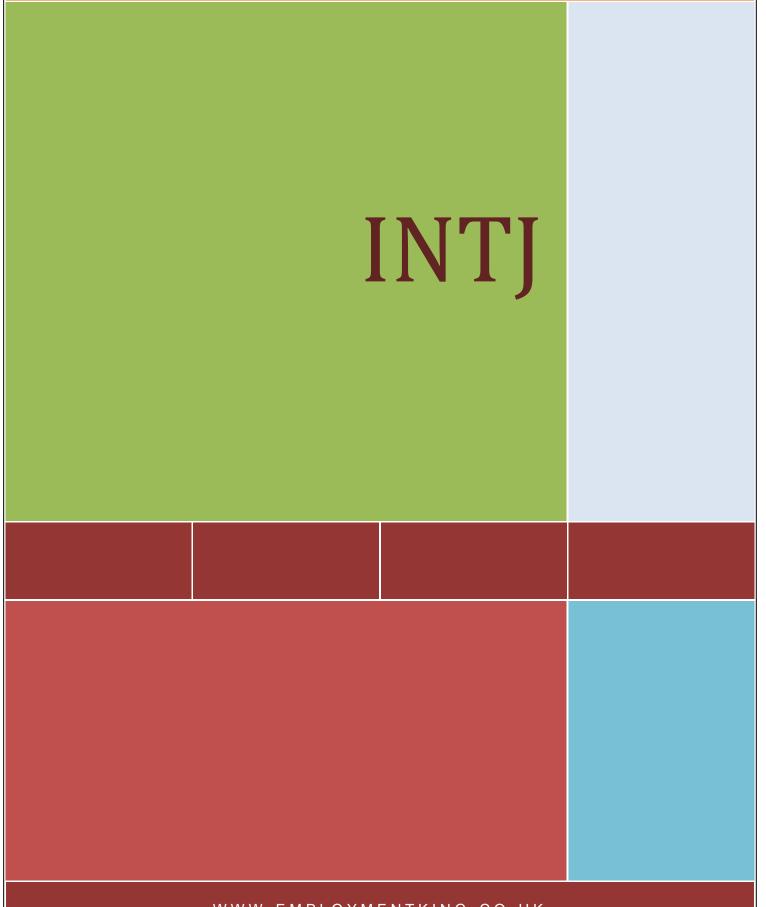
PERSONALITY TYPE



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Hello

Thank you for completing the personality type questionnaire, below you will find a detailed summary of your personality type based on the answers that you have supplied. There is no right or wrong answers to the personality type questions, this is just how you naturally act and react to your environment, many people act differently in different situations. As an example you may be an Extravert at work and an Introvert at home. It's not about what personality type letters you picked its how you make the most of your strengths and what you do to improve your areas of development, which means that this report will help under your skills and strengths while helping you identify your stress levels.

In the report you will find:

- Your key words
- A summary of your personality type
- Preferred job positions
- How others view you
- Your strengths
- Where you get your energy from
- How you remember information
- How you decide or come to conclusion
- Where you work best
- How you contribute in a team
- How you can grow
- Stress
- How to deal with arguments
- How you learn

Personality Type

Have you noticed that some people are quiet while others are loud? When in conversation describing an event, some people give you all the small details and facts, while someone else having the same conversation will only give you an overview of the same event.

How people act, learn and present themselves comes down to your **Personality Type** by understanding your own and other peoples personalities can help you realise how you process information, why you become frustrated with certain individuals and why you get on so well with others.

Today you will learn more about yourself, your personality type by answering **4 simple questions.** The four questions below are all about the different aspects of your personality for each question you have to choice a letter-<u>you will need to write down your selected letter.</u>

Each question covers a different part of your personality, as you read the questions you will quickly realise that you have/use both personality style answers-for each question you need to pick your preference. Try writing your name down with your Right hand and then try it again using your Left, only one will feel natural. When answering the questions think what your preference is, what is natural to you, what do you do the most.

Where we get our Energy From

Which are you more like?

Are you more Extrovert (E)	Or are you Introvert (I)	
You think out loud	Think before you speak	
A good talker	Prefer quite	
Like to give your opinions	Keep your thoughts private	
Often seen as excitable	Enjoy your own time	
Need to fill in gaps and pauses	A good listener	

PICK EITHER E or I

How we take in Information

Which are you more like?

Are you a **Sensing** Individual (S)

Do you look for Facts Are you Practical and Sensible Keep thing realistic and real Use what you know and have learnt Use straight forward language Or Intuitive (N)

Do you look for possibilities Do you spot patterns Do you go with your hunches Enjoy learning new things Lose track of time easily

PICK EITHER S or N

How We Make Decisions

Which are you more like?

Are you a Feeler (F)	Or Thinker (T)	
Are you in touch with your feelings	Do you follow your head	
Do you enjoy giving praise Are you driven by emotion	Like a lively debate Like to hear both sides to a	

Like to be of service to others principles Find it hard to say No story/argument Like rules, regulations and

Can make tough discussions without becoming emotional

PICK EITHER F or T

Your Attitude to Life

Which are you more like?

Are you a **Judging** Individual (J)

Or a **Perceiving** Individual (P)

Like to plan and organise things Enjoy finishing tasks Like to feel in control and on top of things list Like neatness and tidiness Like structured lives Like to see how things turn out Go with the flow/like to explore Like to start task /rather not use

Don't mind untidiness Keep your opinions open

PICK EITHER J or P

Your 4 Personality Type Letters



Introvert Intuitive Thinker Judging

Key Words: Independent – Competent – Meaningful

Often in their own head, INTJs are intelligent and determined. Able to come up with creative new ideas and possibilities and will organise their life logically often using to-do list and keeping diaries. INTJs can think of big ideas while working alone and can be long range thinkers who have very high standards.

Preferred Job Positions

INTJ-Managing and organising ideas and information.

Solicitor, Engineer, Surveyor, Market Researcher, Dental Hygienist, Biotechnologist, Politician, Self-Employed, Technical Support Worker, Welder, Web Designer, Tyre Fitter, Helpline Worker

The above **Preferred job Positions**, suit your individual personality type, as your personality type is broken down into how you make decisions, how you take in information, where you get your energy from, how you plan your life and career and these elements are matched against different career choices.

Next you need to look at your **Career Values** – what is important to you? And match these against the company you want to work for. Your values tell you what is right or wrong and how to act and can make a big difference between enjoying your career or getting the Monday morning blues.

Values

What is important to you in your career? Write down your answers below

Example Values	Your Values
Money	
Career progression	
Working with others	
Social the and recult to my work	
Seeing the end result to my work	

Working close to home	
Having targets	
Feedback	
Personal development	
Flexibility	
Reliability	
Ongoing support	
Variation	

Now you have a list of your career values; you need to put them in order of importance, which of your values is more important to you? If you had a choice would you take a job that had value A or value B?

Your Values in Order of Importance		
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Once you know your career values and the values you most require, ask your self **could I have a job that didn't have Value X?** – Answer this question for all the values on your list.

People who accept a job offer with a company who don't have the same values will soon become bored, agitated or stressed which will lead to them quitting their job or becoming depressed and ill.

Take your top 3 values and ask **"why is it important to me to have X value?"** as an example; *variation – because I get bored quickly and when I am bored I constantly have time off work, which often leads to me being sacked*. This will you understand your values in more detail and is an insight to what motivates you - **Pain or Pleasure**?

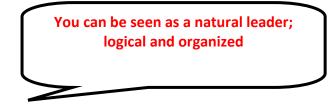
I was once working with a client who was quickly becoming depressed due to his job, when we looked at his Values, his number one value was **"helping other people"** when asked what his job was, he said **"sales"** when we discussed that his career values were opposite to his role, he originally disagreed as he had been working in sales for 10 years and only felt like this in the last 12 months.

After we explored this we found out that even though he had been in sales for 10 years for the past 14 months, he had been a new sales job selling what he said was **"unnecessary insurance policies"** – this is the opposite to his Helping people Values.

His previous job was selling Medical Machinery to hospitals which was proven to save lives – <u>BIG Helping People Value's</u>, he felt the machines he sold would help save peoples live, <u>he sees himself</u> as someone who helped other people (his number one value)

Your values drive who you are (your personality), for a successful career pick <u>a role</u> <u>and a company</u> that have the same values that you require - what you believe is important to you.

How others view you



Strengths

- **4** Can be careful with facts.
- **4** Can work on something for a long time.
- **4** Are patient with complicated situations.
- Can be imaginative problem solvers.
- **4** Achiever, reliable and analytical.

What do you consider to be your key skills, strengths and qualities?

Record them here:

1.

- 2.
- З.
- 4.
- 5.
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Where you get your energy from

You will need some regular alone time to help re-charge your batteries, as you are motivated internally. You will enjoy living in your head, listening to your thoughts and your mind can often be closed to the outside world. When given new information, you first think and reflect before acting on it.

How you naturally notice and remember information

You will mentally live in the future and look for possibilities. You will often use creativity and your imagination to think of new ways of doing something, even when what you do now works well. You have a keen interest on making things different can notice patterns and are good at solving problems through creativity. You enjoy learning new skills and focus on differences.

How you decide or come to conclusions

You come to conclusions with logic and naturally follow rules and principles. You are able to provide an objective and critical analysis without having to worry about hurting peoples feelings. You accept conflict with people as the norm and can take or give out criticism easily. You use logic to solve problems.

The environment you work best in

To keep you motivated and focused you will plan and organise everything you do, by using list and keeping diaries. You will prefer to keep ahead of deadlines and use targets, dates and routines to manage your life. You will prefer to start and finish one task before moving onto the next item on your to-do list and work best in a tidy and neat environment

Contributions to the team of an INTJ

In a team environment, the INTJ can contribute by:

- challenging the status quo
- leading the team to a greater understanding of the concepts and principles involved
- finding ways to overcome apparently insurmountable difficulties
- **4** developing and maintaining a sense of direction in the team's work
- observing and understanding the way the organisation works, and leading the team to take appropriate action
- producing work to a high level of quality
- ensuring that ideas and vision are translated into action

Personal Growth

As with all types, the INTJ can achieve personal growth by developing the parts of your personality that is not your natural preference:

- articulating the INTJ's vision, and allowing others to contribute to its development
- expressing appreciation for work done, even when it falls short of the INTJ's personal standards
- investigating the facts, and documenting them, before interpreting what they mean
- taking time to consider the impact of the INTJ's approach and ideas on people's feelings
- Iooking for and acknowledging positive contributions and areas of agreement, rather than just seeing flaws and areas of disagreement

Stress

As stress levels increase, we first use our preferred and natural personality preferences to deal with the situation; if the stress level is quite low we can be flexible in our approach to overcoming the activity that is causing the stress, as the stress level rises you will often stop using your preferred personality preference and start using the opposite – a naturally quite person will become loud and a naturally loud person will become quite, often ending with the person saying "I wasn't myself"

When feeling stressed, be flexible and use your strong and natural personality preferences to overcome the stressful situation:

- retire to a private place and think through a problem until you have formulated a complete plan for solving it
- try to maintain a high degree of quality in the solution
- don't pursue ideas that are unrealistic
- use your creativity to solve problems
- start and finish one task before moving onto the next one
- forgive yourself if you don't always reach your high standards

Arguments

By understanding your own personality type and that off others can help you solve disputes quickly. When in a relationship with someone with the opposite personality type an argument can quickly escalate as you both see the argument from your own point of view. This next section will allow you to understand how you behaviour in argument and how someone with a different personality type would act.

You can use this knowledge to help solve the argument, as an example it is good to let an extravert person to talk it out or an introvert person to think about the issue.

 Extrovert Talk Loud and Fast Wants to get things sorted right now 	 Introvert Will be quite Would prefer to think on things before discussing the argument
 Sensing Will argue the specific details and facts 	 Intuition Will let their imagination run away with them – this can lead to them imagining huge consequences from small events
 Feeling They will personalise the argument May agree just to end the argument 	 Will tell others not to get emotionally involved May try and solve the argument
 Judging Make quick discussions about the argument May simplify the argument 	 Perceiver Can add extra issues to the argument

How you learn best



- Turn of your phone no interruptions
- Listen carefully to the tutor
- Research and collect information

Ν

- Understand the theory behind what you are learning
- Look at how you can apply your new learning in different ways
- Look at the big picture of what you are learning
- Try different ways to solve any problems
- Focus on the solutions

т

- Follow a logical order
- Demonstrate that can do/use what you have learnt
- Weigh up all your options
- Look at task as a problem solving exercise

J

- Follow a clear structure and routine
- Plan your work use deadlines
- Tick of task you have completed
- Give yourself enough time to complete all task

What will you do to improve on your areas of development?

Record your actions here:

1.

2.

- 3.
- 4.
- 5.

We all strive for perfection, in truth we need to appreciate what our strengths are and continue to improve our areas of development throughout our life. We never reach perfection – what is perfection anyway? Successful people are successful with their strengths, brilliance and skills and they appreciate that they have much more to learn, once they learn any new skills, improve areas of their personality types, and gain new strengths they will use these to create a more successful life.

When you come across any new *problem* that you are finding hard to manage you can step back to ask yourself "am I using the correct part of my personality type to find the solution to this particular barrier?" **as an example** – *in some cases you may need to look at the details of the situation (S), while other times it will be better to have an overview of the problem (N)*

I hope you have enjoyed learning more about your personality type, and I would add, it's not just about understanding your strengths and weaknesses; it's about what you do with this knowledge to gain better results. Remember we all have a natural personality preference, but you now have a choice; it is for you to choose which part of your personality you use in the different parts of your life.

Good Luck

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EMPLOYMENT KING – personality type

